

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, April 8, 2003
At 4:05 p.m. – City Council Chambers

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PRESENT: **A/Mayor D. McDougald**
 Ron Lunny - **Councillor**
 Rory McMillan - **Councillor**
 Ingrid Parkes - **Councillor**
 Ted Szajewski - **Councillor**
 Colin Wasacase - **Councillor**
 B. Preisentanz - **CAO**
 J. McMillin - **City Clerk**

A. Public Meeting – Zoning Application: 3:45 p.m. (Noseworthy)
B. Special Meeting – Adoption of Zoning By-law: 4:00 p.m.
C. RESOLUTIONS PREPARED FOR *Monday, April 14/2003*:~

- **Confirm Minutes**
- **Approval of Accounts**
- **Confirmatory By-law**
- **Adjournment**

FINANCE & ADMINISTRATION

1. Destination Tourist Attraction – Monies

RECOMMENDATION:

THAT the City establish a Tourism Promotion reserve fund, and that any monies received relating Destination Tourist Attraction be placed into that reserve fund; and further

THAT the appropriate By-law be passed to establish said reserve fund.

Recommendation approved (resolution and by-law).

2. Municipal Grants Review

RECOMMENDATION:

THAT the Mayor and Council approve municipal grants totalling \$18,300 for 2003 as follows:

Youth Drop In Centre	15,000
St Nicholas Ukrainian Catholic Church	1,300
Lake of the Woods Historical Society	2,000

AND FURTHER, that the Manager of Finance and Administration be authorized to release funds to these organizations prior to approval of the municipal operating budget.

Recommendation approved

ACTION

JOANNE

JOANNE

3. Tariff of Fees – Requests for Special Council Meetings

RECOMMENDATION:

THAT Council of the City of Kenora hereby approves a fee of \$350.00 per request from the public for the holding of a Special Meeting of Council which is not a municipal initiative; and further

THAT this fee be incorporated into the Tariff of Fees By-law that is currently under review.

Recommendation approved.

JOANNE

4. Adopt-a-Basket – 2003 (Kenora in Bloom)

RECOMMENDATION:

THAT Council of the City of Kenora authorize the purchase of two hanging flower baskets as part of the Communities in Bloom Basket Program.

Recommendation approved.

JOANNE

5. Construction Financing Issue for TJW Development

RECOMMENDATION:

THAT Council approve the attached Debt Policy; and further

THAT Council approve a By-law for the issuance of construction financing in the amount of \$8,169,126.96 effective 31 December 2002 to clear the Unfinanced Capital Outlay for the TJW Development budgeted to be financed through a debenture issue.

Recommendation approved (resolution and by-law).

JOANNE

6. Kenora District Credit Union

RECOMMENDATION:

THAT the attached agreements formalizing the existing relationship with the Kenora District Credit Union be approved.

Recommendation approved.

JOANNE

7. City of Kenora sale of property to Union Gas (McDonald prop.)

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the sale of Part 1, Plan 23R-10775 together with a Right-of-Way in common with others through Part 2, Plan 23R-10775 to Union Gas Limited.

Recommendation approved (resolution and by-law).

JOANNE

8. Community Police Partnership Program

RECOMMENDATION:

THAT Council of the City of Kenora hereby authorizes entering into an agreement with Her Majesty the Queen in Right of the Province of Ontario, as represented by the Ministry of the Solicitor General and Correctional Services, in conjunction with the Kenora Police Services Board for funding

under the Community Police Partnership Program.

Recommendation approved.

**9. Kenora & District Community Foundation– Trillium Application
RECOMMENDATION:**

THAT Council of the City of Kenora hereby supports an application to the Ontario Trillium Foundation by the Kenora and District Community Foundation Steering Committee to establish the Kenora and District Community Foundation for the purpose of building a permanent community endowment to respond to local needs.

Recommendation approved.

**10. Proclamation - Child Find Ontario
RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the month of May, 2003 as "Green Ribbon of Hope Month" and Sunday, May 25 as "National Missing Children's Day" in and for the City of Kenora.

Recommendation approved.

COMMUNITY SERVICES COMMITTEE

- 1. Kenora Thistle Rink **HOLD**
- 2. Kenora Agricultural Fair **HOLD FOR REPORT**
- 3. Summer Students – Lk of the Woods Museum

RECOMMENDATION:

THAT Council of the City of Kenora approve the hiring of two summer students for the Lake of the Woods Museum for the months of July and August 2003; and further

THAT the Museum Manager be authorized to fill the respective positions and to establish the employment terms of reference in consultation with the Human Resource Manager according to Municipal Hiring Practices and Regulations.

Recommendation approved.

**4. Community Club Grants
RECOMMENDATION:**

THAT Council approves the recommendation made by the Leisure Services Committee to grant \$4000.00 to Central, Pinecrest, and Rideout Community Clubs; and

That Council approves the recommendation to grant Evergreen Community Club \$4000.00 with the condition that the club ensures that their club's boards be repaired and in good operating condition for the 2003-2004 skating/hockey season; and further

JOANNE

JOANNE

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JOANNE

That Council approves the recommendation to grant Norman Community Club \$2000.00 with the condition that an ice program be implemented for the 2003-2004-winter season and a full payment be made when proof of an ice program is seen by the Leisure Services Committee.

Recommendation approved.

JOANNE

5. New Lawn Tractor for Cemetery

RECOMMENDATION:

That Council of the City of Kenora accept the tendered lawn tractor X475 bid from Degagne Equipment from Emo, Ontario, for the all-inclusive price of \$12,535.00

Recommendation approved.

JOANNE

6. Parks Truck

RECOMMENDATION:

THAT Council of the City of Kenora accepts the tendered bid from Kantola Motors for the purchase of a 2003 Chevrolet Silverado truck for the Parks Department, as specified, at a cost of \$24,140.80 including taxes.

Recommendation approved.

JOANNE

7. Pearson Street Docks

RECOMMENDATION:

THAT Council of the City of Kenora support the original position of Kenora Port Authority respecting the Pearson Street dock situation by requiring Kenora Condominium Corp. to relocate its present dock off the water lot in front of the condominium property; and

THAT those private docks in the Pearson Street area which are not located immediately adjacent to the homeowner property be removed; and further

THAT a Shoreline Management Policy be developed based on balancing private use of the shoreline while protecting the natural environmental conditions for the use and enjoyment of the general public.

It was noted that the first paragraph should reflect that the dock be relocated "off" the water lot.

Councillor Parkes questioned what the time frame will be for the re-location of the dock. It was noted it will depend on when the ice goes out, i.e. June 30 was suggested as a reasonable deadline for the re-location of the docks.

As well Jeff indicated there should be a time frame as to when the Shoreline Management Policy is developed and put in place.

Recommendation approved.

JOANNE

8. Parks Positions

RECOMMENDATION:

THAT Council of the City of Kenora accept the recommendation from the Community Services Committee for the hiring of a Parks and Open Space Supervisor; and

THAT Council approve the hiring of a Parks and Cemetery Administrative Support position; and further

THAT Council approves the hiring of a Full Time Labourer for the Community Services Department.

Councillor Szajewski reviewed several areas of projected cost-savings to the City and improvement of service delivery with these anticipated changes.

Recommendation approved.

JOANNE

Other Business:

Contract with Viburnum Tree Experts

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of a contract with Viburnum Tree Experts with respect to the City’s Urban Forestry Plan.

Recommendation approved.

PAULETTE

EMERGENCY SERVICES

1. By-law – Kenora Mutual Aid Plan

RECOMMENDATION:

THAT Council of the City of Kenora hereby repeals the former Corporation of the Town of Kenora By-Law No. 1828, the former Corporation of the Town of Keewatin By-Law No. 808 the former Corporation of the Town of Jaffray Melick By-Law No 644 as they refer to Mutual Aid Plans; and further

THAT Council of the City of Kenora give three readings to a By-law to provide for the participation of the City of Kenora Fire and Emergency Services in the Kenora District Mutual Aid Plan.

Recommendation approved (resolution and by-law).

**JOANNE
PAULETTE**

2. Self Contained Breathing Apparatus

RECOMMENDATION:

THAT the Council of the City of Kenora approve an accelerated Self Contained Breathing Apparatus implementation plan that would conclude in year 2003 with the acquisition of a full compliment of all Self Contained Breathing Apparatus required by City of Kenora Fire and Emergency Service personnel; and

THAT Council for the City of Kenora approve this accelerated plan with an appropriation from the fire equipment replacement reserve in the amount

of \$109,239.36 plus applicable taxes; and further

THAT the proceeds of the sale of existing Self Contained Breathing Apparatus be transferred to the fire equipment replacement reserve upon completion of sale.

Recommendation approved.

JOANNE

OPERATIONS COMMITTEE

1. Traffic Regulation – Valley Drive and Gunne Crescent HOLD

RECOMMENDATION:

THAT Traffic Bylaw 127-2001 be amended as follows:

Schedule "O" – Stop Signs at Intersections

DELETE:

Intersection	Facing Traffic
Valley Drive and Heenan Place/ west bound on Valley Drive	
Seegmillar Avenue	

Valley Drive and Heenan Place/ east bound on Valley Drive
Seegmillar Avenue

ADD:

Intersection	Facing Traffic
Valley Drive and Gunne Crescent	west bound on Valley Drive

Valley Drive and Gunne Crescent east bound on Valley Drive

Valley Drive and Gunne Crescent south bound on Gunne Crescent;
and further

THAT the Bylaw come into effect upon its third and final passing and upon the installation of the necessary regulatory signs.

2. Jake Brakes – Jones Road

RECOMMENDATION:

THAT Council give three readings to a by-law to amend Section 2(3) of Bylaw No. 116-2001 by the addition of:

Jones Road between a point 550 metres Southwest of Airport Road and Homestake Road.

Recommendation approved (resolution and by-law).

**JOANNE
PAULETTE**

3. Overseeing Public Drinking Water Systems – Seminar

RECOMMENDATION:

THAT authorization be hereby given for Warren Spencer, Operations Manager and Warren Ortlieb, Water and Sewer Supervisor to attend the Overseeing Public Drinking Water Systems Seminar being held in concert with the NOMA Conference, scheduled May 1, 2003 in Fort Frances, with eligible expenses authorized.

Recommendation approved.

JOANNE

4. Centre Line & Edge Line Painting Tender-2003

RECOMMENDATION:

THAT the quotation for the 2003 Highway centerline and edge-line permanent pavement markings, as specified, be conditionally awarded to Rite-Way Decorators, Kenora Ontario for the unit price of \$247.00 per km or \$30,478.57 plus GST; and further

THAT the quotation received from North-West Lines, Thunder Bay, Ontario to complete the project, as specified for the unit price of \$284.50 per km or \$36,305.88 plus GST be authorized, on an 'as-required' basis.

Recommendation approved.

JOANNE

5. Street Line Painting (Urban) – 2003

RECOMMENDATION:

THAT the 2003 urban street line painting, as specified, be awarded to Rite-Way Decorators in the amount of \$43,255.00 (plus GST) and an hourly rate for extra work in the amount of \$47.50 (plus GST).

Recommendation approved.

JOANNE

6. Equipment Purchases – Capital Expenditures 2003 – Loader

RECOMMENDATION:

THAT the tender received from Strongco Equipment for the purchase of a 2003 Volvo Loader, Model L50D, as specified, at a net cost of \$121,960.00, after trade-in (taxes extra) be accepted.

Recommendation approved.

JOANNE

7. Equipment Purchase – Rubber Tired Excavator

RECOMMENDATION:

THAT the tender received from Strongco Equipment for the purchase of a 2003 Volvo Excavator, Model EW170, as specified complete with brush head attachment at a cost of \$234,829.00 plus taxes be accepted.

Recommendation approved.

JOANNE

8. KGS Engineering Services – Bridges 2003

RECOMMENDATION:

THAT the proposal submitted by KGS Group for additional engineering fees on the Keewatin Channel Bridge in the amount of \$3,500.00 and the Portage Bay Bridge (waterproofing) in the amount of \$3,050.00 by hereby approved.

Recommendation approved.

JOANNE

9. Sewer Lift Service Truck – Capital Purchase 2003

RECOMMENDATION:

THAT the quotation received from Kantola Motors, Kenora Ontario for the purchase of a 2003 Chevrolet ¾ ton four-wheel drive truck, as specified,

complete with mounted crane, at a cost of \$42,645.09 including taxes (after municipal rebate) be authorized; and further

THAT the allocation of costs be approved as follows:

- \$35,000.00 from Water & Sewer Capital Expenditures, 2003.
- \$ 7,645.09 from Water & Sewer Equipment Reserves.

Recommendation approved.

JOANNE

**10. Correction to Tender Reports – Class 2 Aggregate/Gran."A"
RECOMMENDATION:**

a) THAT the tender for the supply and delivery of Class 2 Aggregate, as specified, be awarded to DeGagne Construction Materials, Kenora Ontario in the amount of \$13.77 per tonne (taxes included) pending approval of the proposed aggregate; and further

THAT Council rescind Resolution #22 dated March 24th, 2003.

Recommendation approved.

JOANNE

b) THAT Part "A" of the tender for the supply and delivery of 4500 tonnes of Granular "A" material, as specified, be awarded to DeGagne construction Materials, Kenora, in the amount of \$11.13 per tonne (taxes included) pending approval of the proposed material; and

THAT the attached ranking list for the supply only of Granular "A" material from private pits for the period commencing May1, 2003 be hereby accepted and adopted; and further

THAT Council rescind Resolution #21 dated March 24, 2003.

Recommendation approved.

JOANNE

PROPERTY & PLANNING COMMITTEE

1. Service Delivery Options – Ontario Works HOLD

2. Reminder of April 14 Public Meeting-Re-zoning Applications:

- 4:45 p.m. – Strecker
- 4:50 p.m. – Norman Hotel

**COUNCIL
JEFF PORT**

3. Terms of Reference – Real Estate Services

RECOMMENDATION:

THAT Council of the City of Kenora hereby approves the "Terms of Reference for Provision of Real Property Services"; and further

THAT the document be circulated to all real estate firms located within the City of Kenora.

Recommendation approved.

JOANNE

4. Re-naming of Lakeside Beach and Tenth Street South

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora approves the changing of "Lakeside Beach Road" and "Tenth Street South" to "Lakeside Crescent"; and further

THAT the Clerk of the City of Kenora is directed to proceed with the requirements of the Municipal Act to change the names.

Recommendation approved.

JOANNE

5. Extension of Site Plan Controls

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora deems that all properties located within the City that are zoned either commercial or industrial be subject to site plan control.

Recommendation approved (resolution and by-law).

JOANNE

UTILITIES & COMMUNICATIONS COMMITTEE

1. Summer Students for KMTS

RECOMMENDATION:

THAT the Council of the City of Kenora approve the hiring of four (4) summer students beginning May 1, 2003 for a period not to exceed 16 weeks.

It was noted this recommendation is subject to budget approval by the Telephone Commission.

Recommendation approved.

JOANNE

Motion required adjourning to Closed Meeting:

Moved by R. McMillan, Seconded by T. Szajewski, and Carried:

THAT this meeting be now declared closed at 5:05 p.m.; and further THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

No action as a result of Closed Session.